Minutes of the Meeting of the Board of Directors  
Friday, November 18, 2016  
Arlington, VA

Board Members Present  
Steve Pitman, Chair  
Janet Edelman  
Adrienne Kennedy  
Barbara Ricci  
Bob Spada  
Lacey Berumen  
Vickey Gonzalez  
Jackie Martinez  
Marilyn Ricci  
Dave Stafford  
Charma Dudley  
Jim Hayes  
Ron Morton  
Carrie Roach  
Gloria Walker

Board Members Absent  
Shirley Holloway

Staff Present  
Mary Giliberti  
Bob Scott  
Val Hunter  
Cheri Villa  
David Levy  
Chuck Harman  
Susan Gaffney  
Sue Medford

Others Present  
Leah Thedford, Consumer Council Chair  
Kimmie Jordan, State Presidents Council Chair  
Jack Register, Executive Directors Council Chair  
John Neibert, Interim Veterans and Military Council Chair  
Libby Villaciencio, The Rensselaerville Institute

Call to Order  
The Chair called the regular meeting of the NAMI Board of Directors to order on Friday, November 18, 2016 at 10:00 a.m. in the NAMI Office.  
A quorum was declared present. After a brief intro by everyone in attendance, the meeting’s agenda was approved as amended with the addition of the Convention Committee meeting for Saturday morning and the Executive Committee to the Committee of the Whole for the Saturday afternoon. Moved by Lacey Berumen, seconded by Bob Spada. Motion passed unanimously.

Consent Agenda  
The Chair asked if there were any additions, deletions or questions regarding the proposed Consent Agenda included in the binder. Upon motion by Janet Edelman, seconded by Adrienne Kennedy, the following items were approved unanimously.

1. Minutes, NAMI Board of Directors’ meeting, September 16-18, 2016  
2. Minutes, NAMI Board of Directors’ executive committee meeting, October 12, 2016  
3. Minutes, NAMI Board of Directors’ executive committee meeting, November 10, 2016 (with correction changing Janet Edelman to Adrienne Kennedy as contact for Restraint & Seclusion Workgroup)  
4. Quarterly Reports – contained in Tab 3 (Quarterly Reports) of this binder:
a. President’s Report  
b. Executive Director’s Report  
c. Council Reports  

5. Committee Reports & Committee Reports of Conference Calls – all Committee reports are contained in the relevant Committee’s section of this binder:  
a. Development Committee:  
b. Finance Committee:  
c. Governance Committee:  
d. Personnel Committee:  
e. Planning Committee:  
f. Policy Committee:  

Presidents Report  

Board president and Chair Steve Pitman turned the first part of his report over to Jim Hayes. Jim spoke about the importance and value of organ donation, specifically post-mortem brain tissue. He will email language used for their South Carolina state legislature so the Board members have common language when approaching their states – change organ donor option to be for either transplantation or harvesting. Lacey suggested research options be communicated more widely, i.e., through our NAMIWalks.  

Steve requested the Board think about the 2-day meeting schedule for March, and asked that members share their thoughts/concerns with the Executive Committee of a 2-day meeting vs a 3-day meeting.  

Board Development  

Libby Villaciencio from The Rensselaerville Institute gave a presentation on the recommendations from NAMI staff on the prioritization of the measurable outcomes from the drivers of the 2015-2019 NAMI Strategic Plan.  

Mary Giliberti and Cheri Villa provided feedback about the staff exercise to reach these priorities. Steve clarified that these outcomes are the ones for NAMI can find measures fairly easily, but the other goals and outcomes of the strategic plan are not being abandoned. After much discussion, outcomes from the Providence grant work will be added to the list for consideration and a recommendation for action from the Planning Committee.  

With Libby’s guidance, the board and staff present provided thoughts of WHAT an outcome would be for each bullet.  

At 1:26 p.m., the Board adjourned for lunch and afternoon committee meetings.
Minutes of the Meeting of the Board of Directors  
Saturday, November 19, 2016  
Arlington, VA

**Board Members Present**  
Steve Pitman, Chair  
Janet Edelman  
Adrienne Kennedy  
Barbara Ricci  
Dave Stafford  
Lacey Berumen  
Vickey Gonzalez  
Jackie Martinez  
Carrie Roach  
Gloria Walker  
Charma Dudley  
Jim Hayes  
Ron Morton  
Bob Spada

**Board Members Absent**  
Shirley Holloway  
Marilyn Ricci

**Staff Present**  
Mary Giliberti  
Susan Gaffney  
Angela Kimball  
Cheri Villa  
David Levy  
Val Hunter  
Bob Scott

**Others present**  
Leah Thedeford, Consumer Council Chair  
Kimmie Jordan, State Presidents Council Chair  
Jack Register, Executive Directors Council Chair  
John Neibert, Interim Veterans and Military Council Chair

The Chair called the meeting to order at 11:00 a.m. with a quorum present.

**Executive Director’s Report**

Mary Giliberti, executive director, provided her regular quarterly report. Among the highlights addressed were: NAMI Financials, major Strategic Alliances and Development efforts, ongoing Communications and Public Relations work, Advocacy, the NAMI HelpLine, Education and Support Programs, Field Capacity & Governance and Internal Support & Strategy. Once Mary finished the quarterly highlights, she then talked about the 2017 Provisional Budget.

At 12:35 p.m., the Board broke for lunch for an abbreviated meal so the Committee of the Whole could convene early.

At 1:05, the Chair reconvened the Board for the Committee of the Whole.

**Committee of the Whole**

**Council Reports**

Chairs of the advisory councils reported on their activities and areas of interest/concern. Leah Thedeford reported for Consumer Council, Kimmie Jordan reported for State Presidents Council, Jack Register reported for Executive Directors Council and John Neibert reported for Military and Veterans Council Chair.
**Committee Recommendations for Board Action**

**Executive Committee**

**Motion 01 – 11/19/2016**

APPROVE MERGING THE FINANCE AND AUDIT COMMITTEES INTO ONE COMMITTEE.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT

**Policy Committee**

**Motion 02 – 11/19/2016**

ADOPT THE FINAL READ OF THE INTEGRATED CARE PLATFORM LANGUAGE.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT

**Finance Committee**

**Motion 04 – 11/19/16**

APPROVE THE PROVISIONAL 2017 OPERATING BUDGET AS PRESENTED

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED, FOURTEEN MEMBERS PRESENT.

**Governance Committee**

**Motion 06 – 11/19/16**


COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.
### Motion 07 – 11/19/16

**APPROVE CALL FOR CANDIDATES & BYLAWS AMENDMENTS LETTER AS AMENDED BY THE GOVERNANCE COMMITTEE**

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

### Motion 08 – 11/19/2016

**APPROVE FOR RE-AFFILIATION:**
- NAMI Howard County (MD)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; THIRTEEN MEMBERS PRESENT.
JANET EDELMAN RECUSED HERSELF.

### Motion 09 – 11/19/2016

**APPROVE FOR RE-AFFILIATION:**
- NAMI Greater Houston (TX)
- NAMI Temple Area (TX)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; THIRTEEN MEMBERS PRESENT.
ADRIENNE KENNEDY RECUSED HERSELF.

### Motion 10 – 11/19/2016

**APPROVE FOR RE-AFFILIATION:**
- NAMI Delaware and Morrow Counties (OH)
- NAMI Stark County (OH)
- NAMI Geauga County (OH)
- NAMI Wayne & Holmes Counties (OH)
- NAMI Clark Green Madison Counties (OH)
- NAMI Portage Co. (OH)

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; TWELVE MEMBERS PRESENT.
BOB SPADA AND GLORIA WALKER RECUSED THEMSELVES.
Meeting of the NAMI Board of Directors

Motion 11 – 11/19/2016

APPROVE FOR RE-AFFILIATION:
- NAMI Dodge County (WI)
- NAMI Oshkosh (WI)
- NAMI Northeast Kansas/Leavenworth (KS)
- NAMI Southern Arizona
- NAMI Lexington (KY)
- NAMI Louisville (KY)
- NAMI Douglas County (WI)
- NAMI Trempealeau County (WI)
- NAMI Waukesha (WI)

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED; FOURTEEN MEMBERS PRESENT.

Motion 12 – 09/18/16

WHOLE NAMI BOARD SHOULD WORK TO DEVELOP A LIST OF 5 OR MORE STRONG AND MEANINGFUL CONTACTS THAT MIGHT BE GOOD TO BUILD RELATIONSHIPS.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.
Planning Committee

Motion XX – 11/19/16

THE BOARD DESIGNATE THE FOLLOWING SIX AREAS OF ACTIVITY FOR THE STAFF TO DEVELOP METRICS AND REPORT ACCOUNTABILITY ON THROUGHOUT 2017. THEY ARE:

1) GROW FINANCIAL RESOURCES

(NAMI WILL HAVE INCREASED OVERALL REVENUE FROM FY 2015 BASELINE: YEAR ONE (2015) IS BASELINE; YEAR TWO (2016) 5% ABOVE BASELINE; YEAR THREE (2017) 10% ABOVE BASELINE

2) SUPPORT AND STRENGTHEN STATE ORGANIZATIONS AND AFFILIATES THROUGH RE-CHARTERING AND RE-AFFILIATION AND BUILDING TOWARD CONSISTENT STANDARDS OF EXCELLENCE (SOE)

3) PROMOTE EARLY IDENTIFICATION AND INTERVENTION

THE OUTCOMES ASSOCIATED WITH THESE THREE DISTINCT AREAS OF ACTIVITY AS DESCRIBED BY THE BOARD SHALL BE:

1) WE WANT TO GROW FINANCIAL RESOURCES IN ORDER TO HAVE THE STABILITY AND FLEXIBILITY TO ACHIEVE OUR MISSION TO THE GREATEST EXTENT POSSIBLE.

2) WE WANT TO RE-CHARTER AND RE-AFFILIATE STATE AND LOCAL ORGANIZATIONS IN ORDER TO HELP THEM BUILD THE CAPACITY THEY NEED TO BE ORGANIZATIONALLY ALIGNED, STABLE, VIABLE (GROWING) AND FINANCIALLY STRONG

3) WE WANT TO PROMOTE EARLY IDENTIFICATION AND INTERVENTION IN ORDER TO AFFORD ALL INDIVIDUALS THE ABILITY TO HAVE ACCESS TO SERVICES AT THE EARLIEST TIME POSSIBLE IN ORDER TO REDUCE UNNECESSARY SUFFERING AND SIGNIFICANTLY IMPROVE THEIR QUALITY OF LIFE AND LONG TERM OUTCOMES.

COMMITTEE MOTION, NO SECOND REQUIRED.
MOTION APPROVED. FOURTEEN MEMBERS PRESENT.

Following committee reports, there being no further business, the meeting was adjourned at 2:24 p.m.

Respectfully submitted,

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Victoria Gonzalez, Secretary            Steve Pitman, President
NAMI Board of Directors 2016 - 2017    NAMI Board of Directors 2016 - 2017

Approved by the Board of Directors on __________________________