Minutes of the Meeting of the Board of Directors
Friday, September 29, 2017
Arlington, VA

Board Members Present
Steve Pitman, Chair  Shirley Holloway  Micah Pearson
Lacey Berumen  Adrienne Kennedy  Barbara Ricci (via Skype)
Charma Dudley  Carlos Larrauri  Carrie Roach
Vickey Gonzalez  Amanda Lipp  Bob Spada
Jim Hayes  Jackie Martinez  Gloria Walker

Board Members Absent
David Stafford

Staff Present
Mary Giliberti  Cheri Villa  Susan Gaffney
Bob Scott  David Levy  Chuck Harman
Darcy Gruttadaro  Jimmy Stewart  Will Jared
Heidi Guglielmino  Anne-Marie Burton  Angela Kimball
Kelly Griffin

Others Present
John Neibert, Service Members, Veterans and Their Families Council Chair
Brenda Scott, Executive Directors Council Chair
Leah Thedford, Peer Leadership Council Chair

Call to Order
The Chair called the regular meeting of the NAMI Board of Directors to order on Friday, September 29, 2017 at 8:30 a.m. in the NAMI Office.
A quorum was declared present.

Consent Agenda
No additions, deletions or questions regarding the proposed. The Chair announced Consent Agenda. Upon motion by Bob Spada, seconded by Shirley Holloway the following were approved unanimously.

1. Minutes, NAMI Board of Directors’ meeting, June 27, 2017
2. Minutes, NAMI Board of Directors’ organizational meeting, July 1, 2017
3. Minutes, NAMI Board of Directors’ executive committee meeting, August 10, 2017
4. Minutes, NAMI Board of Directors’ executive committee meeting, August 31, 2017*
5. Quarterly Reports – contained in Tab 3 (Quarterly Reports) of this binder:
   a. President’s Report
   b. Chief Executive Officer’s Report
   c. Council Reports
6. Committee Reports & Committee Reports of Conference Calls – all Committee reports are contained in the relevant Committee’s section of this binder
   a. Development Committee:
   b. Education & Support Programs Committee*:
   c. Finance & Audit Committee:
   d. Governance Committee:
   e. Personnel Committee:
   f. Planning Committee:
   g. Policy Committee:

Conflict of Interest forms were signed.

**President’s Report**

Board president and Chair Steve Pitman opened the meeting with his report. Highlights from his report included: comments about the headline events of the past year, including the Broad event, the Lokai bracelet, the Why of reaffiliation and the presence of NAMI as it grows with high visibility, such as the Tipper Gore gift, the Fox Sports link, the continuing successes in normalizing of the conversation on mental health, increasing solid partnerships and reaching across the country. Steve led all those present, Board members as well as NAMI staff, through the steps of the introductions activity modeled after the introduction exercise which Dr. Joyce Burland wrote into Family-to-Family. Each person introduced the person he/she was partnered with for the activity.

**Executive Session to Discuss Results from Evaluations of CEO and of the Board:**
Lacey Berumen moved, Shirley Holloway seconded for the Board to go into Executive session. Motion passed unanimously. Executive Session began at 9:47 a.m.

Jackie Martinez moved, Gloria Walker seconded to move out of Executive Session. Motion passed unanimously. The Board moved out of Executive Session at 10:46 a.m.

**Annual Elections**
Adrienne Kennedy and Susan Gaffney led a work session of the Board regarding Reflection and Planning for Annual Elections. With precise time limits on key points, Board members and Council Chairs reflected on their experiences of the candidacy and election procedures from past years. Small break-out groups worked to address specific content areas of the elections cycle: 1. soliciting candidates, 2. vetting nominated candidates, 3. the procedures governing the execution of the election (online and on-site); and 4. the reporting of board elections to the members.

At 12:35 a.m., the Board adjourned for lunch.

**Chief Executive Officer’s Report**
Mary Giliberti, Chief Executive Officer, provided her regular quarterly report. Among the highlights addressed were: NAMI Financials, major Strategic Alliances and Development efforts, including the announcement of the Tipper Gore gift, Corporate support including the “Advancing Discovery Summit” in conjunction with the Broad Institute, ongoing Marketing and Communications work, Advocacy and Public Policy, Information, Support and Education, Field Advancement, Governance, Internal Strategy and Support, NAMI HelpLine, and Organizational Development, Talent Management and HR. Jimmy Stewart also gave an overview of the proposed move to SalesForce as our new database management system coming to the board for vote on Saturday.

After Mary’s presentation, the Board went into afternoon Committee meetings.
Minutes of the Meeting of the Board of Directors  
Saturday, September 30, 2017  
Arlington, VA

**Board Members Present**

- Steve Pitman, Chair
- Lacey Berumen
- Charma Dudley
- Vickey Gonzalez
- Jim Hayes
- Shirley Holloway
- Adrienne Kennedy
- Carlos Larrauri
- Amanda Lipp
- Jackie Martinez
- Micah Pearson
- Barbara Ricci (via Skype)
- Carrie Roach
- David Stafford
- Bob Spada
- Gloria Walker

**Board Members Absent/ present by Skype**

- Mary Giliberti
- Cheri Villa
- Susan Gaffney
- Bob Scott
- David Levy
- Kelly Griffin

**Staff Present**

- John Neibert, Service Members, Veterans and Their Families Council Chair
- Brenda Scott, Executive Directors Council Chair
- Leah Thedford, Peer Leadershipr Council Chair
- Martha Davis, Navigant

The Chair called the meeting to order at 10:15 a.m. with a quorum present.

**NAMI Values and readiness for Strategic Planning in 2019**

Martha Davis from Navigant presented the PowerPoint presentation regarding Values and the importance of the Values work in an organization’s development. Martha updated the Board on the Values work in progress among staff, both from the perspective of on-boarding of new staff members as well as the significance of Values work for collaboration within the organization and for alignment among the levels of NAMI across the country. She also discussed the relationship of Values activities as preparation for Strategic Planning in 2019.

Martha spoke of Core Values as a “living, breathing representation of who you want to be.” Making Values the Organizational Glue or the Organizational Grease brings with it the question of “Can we turn Heart into Action?”

Her time with the Board included activities and discussion of the Value words and statements that resonate among Board members as fitting representations of NAMI.

At 12:10 p.m., the Board adjourned for lunch.

At 1:02 p.m., the Chair reconvened the Board for the Committee of the Whole.
Committee of the Whole

Council Reports

Chairs of the advisory councils reported on their activities and areas of interest/concern. Leah Thedford reported for Peer Leadership Council, Brenda Scott reported for Executive Directors Council and John Neibert reported for Service Members, Veterans and Their Families Council Chair.

Committee Recommendations for Board Action

Finance & Audit Committee

Give Mary the authority to negotiate a contract with Salesforce and recommend the Board approve the implementation of Salesforce upon contract agreement.

COMMITTEE MOTION, NO SECOND REQUIRED
PRESIDENT STEVE PITMAN REQUESTED A ROLL CALL VOTE
MOTION APPROVED UNANIMOUSLY; SIXTEEN MEMBERS PRESENT

Governance Committee

Approve for re-affiliation:

- NAMI Shelby (AL) [Model A]
- NAMI Kent and Queen’s County (MD) [Model B]
- NAMI Metropolitan Baltimore (MD) [Model A]
- NAMI Northwest Iowa [Model A]
- NAMI Linn County (IA) [Model A]
- NAMI Rutherford County (TN) [Model A]
- NAMI Southwest Louisiana [Model A]
- NAMI Jefferson County (WA) [Model A]
- NAMI Chisholm Trail OK [Model B]
- NAMI Cambridge/Middlesex (MA) [Model A]
- NAMI Tri-Cities (WA) [Model B]
- NAMI Atlanta/Auburn (GA) [Model B]
- NAMI Baldwin (GA) [Model B]
- NAMI Union County, GA [Model B]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FIFTEEN MEMBERS PRESENT, JACKIE MARTINEZ RECUSED

Approve for re-affiliation:

- NAMI Jacksonville FL [Model A]
- NAMI Greater Orlando (FL) [Model A]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FIFTEEN MEMBERS PRESENT, CARLOS LARRAURI RECUSED
Approve for re-affiliation:
- NAMI Greenville (SC) [Model A]

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; FOURTEEN MEMBERS PRESENT, JIM HAYES, DAVE STAFFORD RECUSED

Approve for re-affiliation:
- NAMI Northwoods (MN) [Model B]

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; FIFTEEN MEMBERS PRESENT, CARRIE ROACH RECUSED

Approve for re-affiliation:
- NAMI Juneau (AK) [Model A]

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; FIFTEEN MEMBERS PRESENT, SHIRLEY HOLLOWAY RECUSED

Approve for re-affiliation:
- NAMI Laredo (TX) [Model B]
- NAMI Lubbock (TX) [Model B]

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; FIFTEEN MEMBERS PRESENT, ADRIENNE KENNEDY RECUSED

Approve changes to update Consumer Council to Peer Leadership Council, strengthen language, and correct references to Bylaws and other OPPs sections to NAMI Board OPPs sections 2.9, 4.2.1, 4.2.3.2, 5.3, 5.3.2, 6.1.12.3, 10.1.2.1, 10.3.1.1, 10.3.3.1, 10.5.1.1, 10.5.2.1, 10.6.1.1, 10.8, and 10.10

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; SIXTEEN MEMBERS PRESENT

Approve changes to correct typos and usage issues in NAMI Board OPPs sections 2.10, 3.2.4, 3.3.4, 5.2.3.2, 5.2.3.6, 6.1.12.3, 6.7.3, 10.5.6, 10.9.1, 10.9.2 and 10.10.

  COMMITTEE MOTION, NO SECOND REQUIRED
  MOTION APPROVED; SIXTEEN MEMBERS PRESENT
Support NAMI New York State in the terms of their sealed settlement regarding the question of membership.

Upon motion by Bob Spada, second by Micah Pearson, the board moved into Executive Session.

Upon motion by Dave Stafford, second by Shirley Holloway, the board left Executive Session.

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FOURTEEN MEMBERS PRESENT, MICAH PEARSON, CHARMA DUDLEY ABSTAINED.

Following committee reports, there being no further business, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

__________________________________________  _________________________________________
Adrienne Kennedy, Secretary                Steve Pitman, President
NAMI Board of Directors 2017 - 2018          NAMI Board of Directors 2017 - 2018

Approved by the Board of Directors on ____________________________________________

DRAFT