



Minutes of the Meeting of the Board of Directors
Friday, September 29, 2017
Arlington, VA

Board Members Present

Steve Pitman, Chair	Shirley Holloway	Micah Pearson
Lacey Berumen	Adrienne Kennedy	Barbara Ricci (via Skype)
Charma Dudley	Carlos Larrauri	Carrie Roach
Vickey Gonzalez	Amanda Lipp	Bob Spada
Jim Hayes	Jackie Martinez	Gloria Walker

Board Members Absent

David Stafford

Staff Present

Mary Giliberti	Cheri Villa	Susan Gaffney
Bob Scott	David Levy	Chuck Harman
Darcy Gruttadaro	Jimmy Stewart	Will Jared
Heidi Guglielmino	Anne-Marie Burton	Angela Kimball
Kelly Griffin		

Others Present

John Neibert, *Service Members, Veterans and Their Families Council Chair*
Brenda Scott, *Executive Directors Council Chair*
Leah Thedford, *Peer Leadership Council Chair*

Call to Order

The Chair called the regular meeting of the NAMI Board of Directors to order on Friday, September 29, 2017 at 8:30 a.m. in the NAMI Office.

A quorum was declared present.

Consent Agenda

No additions, deletions or questions regarding the proposed. The Chair announced Consent Agenda. Upon motion by Bob Spada, seconded by Shirley Holloway the following were approved unanimously.

1. Minutes, NAMI Board of Directors' meeting, June 27, 2017
2. Minutes, NAMI Board of Directors' organizational meeting, July 1, 2017
3. Minutes, NAMI Board of Directors' executive committee meeting, August 10, 2017
4. Minutes, NAMI Board of Directors' executive committee meeting, August 31, 2017*
5. Quarterly Reports – contained in **Tab 3** (Quarterly Reports) of this binder:
 - a. President's Report
 - b. Chief Executive Officer's Report
 - c. Council Reports

6. Committee Reports & Committee Reports of Conference Calls – all Committee reports are contained in the relevant **Committee's section** of this binder
 - a. Development Committee:
 - b. Education & Support Programs Committee*:
 - c. Finance & Audit Committee:
 - d. Governance Committee:
 - e. Personnel Committee:
 - f. Planning Committee:
 - g. Policy Committee:

Conflict of Interest forms were signed.

President's Report

Board president and Chair Steve Pitman opened the meeting with his report. Highlights from his report included: comments about the headline events of the past year, including the Broad event, the Lokai bracelet, the Why of reaffiliation and the presence of NAMI as it grows with high visibility, such as the Tipper Gore gift, the Fox Sports link, the continuing successes in normalizing of the conversation on mental health, increasing solid partnerships and reaching across the country. Steve led all those present, Board members as well as NAMI staff, through the steps of the introductions activity modeled after the introduction exercise which Dr. Joyce Burland wrote into Family-to-Family. Each person introduced the person he/she was partnered with for the activity.

Executive Session to Discuss Results from Evaluations of CEO and of the Board:

Lacey Berumen moved, Shirley Holloway seconded for the Board to go into Executive session. Motion passed unanimously. Executive Session began at 9:47a.m.

Jackie Martinez moved, Gloria Walker seconded to move out of Executive Session. Motion passed unanimously. The Board moved out of Executive Session at 10:46 a.m.

Annual Elections

Adrienne Kennedy and Susan Gaffney led a work session of the Board regarding Reflection and Planning for Annual Elections. With precise time limits on key points, Board members and Council Chairs reflected on their experiences of the candidacy and election procedures from past years. Small break-out groups worked to address specific content areas of the elections cycle: 1. soliciting candidates, 2. vetting nominated candidates, 3. the procedures governing the execution of the election (online and on-site); and 4. the reporting of board elections to the members.

At 12:35 a.m., the Board adjourned for lunch.

Chief Executive Officer's Report

Mary Giliberti, Chief Executive Officer, provided her regular quarterly report. Among the highlights addressed were: NAMI Financials, major Strategic Alliances and Development efforts, including the announcement of the Tipper Gore gift, Corporate support including the "Advancing Discovery Summit" in conjunction with the Broad Institute, ongoing Marketing and Communications work, Advocacy and Public Policy, Information, Support and Education, Field Advancement, Governance, Internal Strategy and Support, NAMI HelpLine, and Organizational Development, Talent Management and HR. Jimmy Stewart also gave an overview of the proposed move to Salesforce as our new database management system coming to the board for vote on Saturday.

After Mary's presentation, the Board went into afternoon Committee meetings.



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Board Members Present

Steve Pitman, Chair	Adrienne Kennedy	Barbara Ricci (via Skype)
Lacey Berumen	Carlos Larrauri	Carrie Roach
Charma Dudley	Amanda Lipp	David Stafford
Vickey Gonzalez	Jackie Martinez	Bob Spada
Jim Hayes	Micah Pearson	Gloria Walker
Shirley Holloway		

Board Members Absent/ present by Skype

Staff Present

Mary Giliberti	Cheri Villa	Susan Gaffney
Bob Scott	David Levy	Kelly Griffin

Others Present

John Neibert, *Service Members, Veterans and Their Families Council Chair*
Brenda Scott, *Executive Directors Council Chair*
Leah Thedford, *Peer Leadership Council Chair*
Martha Davis, *Navigant*

The Chair called the meeting to order at 10:15 a.m. with a quorum present.

NAMI Values and readiness for Strategic Planning in 2019

Martha Davis from Navigant presented the PowerPoint presentation regarding Values and the importance of the Values work in an organization's development. Martha updated the Board on the Values work in progress among staff, both from the perspective of on-boarding of new staff members as well as the significance of Values work for collaboration within the organization and for alignment among the levels of NAMI across the country. She also discussed the relationship of Values activities as preparation for Strategic Planning in 2019.

Martha spoke of Core Values as a "living, breathing representation of who you want to be." Making Values the Organizational Glue or the Organizational Grease brings with it the question of "Can we turn Heart into Action?"

Her time with the Board included activities and discussion of the Value words and statements that resonate among Board members as fitting representations of NAMI.

At 12:10 p.m., the Board adjourned for lunch.

At 1:02 p.m., the Chair reconvened the Board for the Committee of the Whole.

Committee of the Whole

Council Reports

Chairs of the advisory councils reported on their activities and areas of interest/concern. Leah Thedford reported for Peer Leadership Council, Brenda Scott reported for Executive Directors Council and John Neibert reported for Service Members, Veterans and Their Families Council Chair.

Committee Recommendations for Board Action

Finance & Audit Committee

Give Mary the authority to negotiate a contract with Salesforce and recommend the Board approve the implementation of Salesforce upon contract agreement.

COMMITTEE MOTION, NO SECOND REQUIRED

PRESIDENT STEVE PITMAN REQUESTED A ROLL CALL VOTE

MOTION APPROVED UNANIMOUSLY; SIXTEEN MEMBERS PRESENT

Governance Committee

Approve for re-affiliation:

- NAMI Shelby (AL) [Model A]
- NAMI Kent and Queen's County (MD) [Model B]
- NAMI Metropolitan Baltimore (MD) [Model A]
- NAMI Northwest Iowa [Model A]
- NAMI Linn County (IA) [Model A]
- NAMI Rutherford County (TN) [Model A]
- NAMI Southwest Louisiana [Model A]
- NAMI Jefferson County (WA) [Model A]
- NAMI Chisholm Trail OK [Model B]
- NAMI Cambridge/Middlesex (MA) [Model A]
- NAMI Tri-Cities (WA) [Model B]
- NAMI Atlanta/Auburn (GA) [Model B]
- NAMI Baldwin (GA) [Model B]
- NAMI Union County, GA [Model B]

COMMITTEE MOTION, NO SECOND REQUIRED

MOTION APPROVED; FIFTEEN MEMBERS PRESENT, JACKIE

MARTINEZ RECUSED

Approve for re-affiliation:

- NAMI Jacksonville FL [Model A]
- NAMI Greater Orlando (FL) [Model A]

COMMITTEE MOTION, NO SECOND REQUIRED

MOTION APPROVED; FIFTEEN MEMBERS PRESENT, CARLOS

LARRAURI RECUSED

Approve for re-affiliation:

- NAMI Greenville (SC) [Model A]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FOURTEEN MEMBERS PRESENT, JIM HAYES,
DAVE STAFFORD RECUSED

Approve for re-affiliation:

- NAMI Northwoods (MN) [Model B]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FIFTEEN MEMBERS PRESENT, CARRIE ROACH
RECUSED

Approve for re-affiliation:

- NAMI Juneau (AK) [Model A]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FIFTEEN MEMBERS PRESENT, SHIRLEY
HOLLOWAY RECUSED

Approve for re-affiliation:

- NAMI Laredo (TX) [Model B]
- NAMI Lubbock (TX) [Model B]

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FIFTEEN MEMBERS PRESENT, ADRIENNE
KENNEDY RECUSED

Approve changes to update Consumer Council to Peer Leadership Council, strengthen language, and correct references to Bylaws and other OPPs sections to NAMI Board OPPs sections 2.9, 4.2.1, 4.2.3.2, 5.3, 5.3.2, 6.1.12.3, 10.1.2.1, 10.3.1.1, 10.3.3.1, 10.5.1.1, 10.5.2.1, 10.6.1.1, 10.8, and 10.10

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; SIXTEEN MEMBERS PRESENT

Approve changes to correct typos and usage issues in NAMI Board OPPs sections 2.10, 3.2.4, 3.3.4, 5.2.3.2, 5.2.3.6, 6.1.12.3, 6.7.3, 10.5.6, 10.9.1, 10.9.2 and 10.10.

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; SIXTEEN MEMBERS PRESENT

Support NAMI New York State in the terms of their sealed settlement regarding the question of membership.

Upon motion by Bob Spada, second by Micah Pearson, the board moved into Executive Session.

Upon motion by Dave Stafford, second by Shirley Holloway, the board left Executive Session.

COMMITTEE MOTION, NO SECOND REQUIRED
MOTION APPROVED; FOURTEEN MEMBERS PRESENT, MICAH
PEARSON, CHARMA DUDLEY ABSTAINED.

Following committee reports, there being no further business, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Adrienne Kennedy, Secretary
NAMI Board of Directors 2017 - 2018

Steve Pitman, President
NAMI Board of Directors 2017 - 2018

Approved by the Board of Directors on _____